

Event Information Packet

Thank you for considering our farm for your event. Please review this contract to find out what we provide for a one-day event and what you are responsible for.

What We Provide:

- * Use of property for one day
- * Bridal Cabin
- * Kitchen Prep Area
- * Bar table and area
- * Parking
- * Tents 2 - 20 x 40, for additional seating of 40 more
- * Chairs - 200 count * Tables for dining (seat up to 10) with white linens; we set up and take down.
- * Tables with linens for caterers, desserts, appetizers, DJs, etc.
- * White lights
- * Minimal decorations
- * Men's and women's restrooms
- * Trash and recycling cans and bags (8)
- * Plastic beer/keg holders (6)
- * Extension cords (4)
- * We clean up all tables, chairs, linens, trash, and recycling the day after the event.
- * Closing time: Music stops at 11 p.m. and lights are turned off by 12 p.m.
- * Heaters for covered space.

What you are responsible for:

- * Insurance rider on renters homeowner policy if alcohol is served (provide copy 2 weeks before)
- * Food and beverages
- * Dishes, silverware, and cups
- * Installation and removal of decorations and personal items (no open flame candles) by 11 a.m. the day after your event, unless there is another event or other arrangements, are made with us in advance
- * Clean up of bar area
- * Clean up after pre-event set-up or rehearsal dinner if you rent the day before your event
- * Food removal of leftover food, dishes, and beverages
- * Clean up of caterers' prep kitchen
- * Full payment of your bill on or before the day of your event

Event Cost (Please call or email us for current prices):

*Phone: 715-541-2449 or 906-362-7076

*Email: belsoldafarm@gmail.com

Pre-Event Costs:

*If the date is available and you would like to reserve the venue for 5 hours the day before for set up, decorating, and rehearsal please contact us for pricing.

Deposit:

A deposit of \$600.00 is required to reserve your date. In case of cancellation, this deposit is non-refundable. If you cancel within a month of the event, 50% of the rental agreement is due on the planned event date.

Contact Information:

Name: _____

Address: _____

Phone: _____

Email: _____

Date of Event: _____

Date of Pre-event: _____

We would like permission from you to possibly post pictures from your event on social media or our website. Do we have your permission? (circle on) Yes No

Contract Signature: _____

Signature: _____

Date: _____

Please print a copy of this page filled out and send it with your deposit. This will reserve your date. Prices are subject to change.

Belsolda Farm
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